



**(Qualification No: 610/0763/8) – EQF/MQF Level 5 Qualification**

# OTHM L4 (MQF L5) Diploma in Business Management

## Overview

The objective of the qualification is to provide learners with an excellent foundation for building a career in a range of organisations. It designed to ensure each learner is 'business ready': a confident, independent thinker with a detailed knowledge of business and management and equipped with the skills to adapt rapidly to change. The qualification is ideal for those who have started, or are planning to move into, a career in private or public sector business.

## Recognitions

OTHM Level 4 Diploma in Business Management (EQF/MQF Level 5) is an Approved Foreign Higher Education Qualification and accredited by OTHM (UK) regulated by Ofqual (Office of Qualifications and Examinations Regulation), which is recognised for advanced entry into corresponding degree year/top up and Bachelor's/top-up programmes.

## Regulatory Information

Qualification Title	OTHM Level 4 Diploma in Business Management
Ofqual Reference Number	610/0763/8
Duration	1 year
Total Credit Value	120 Credits (60 ECTS)
Total Qualification Time (TQT)	1200 Hours
Guided Learning Hours (GLH)	600 Hours
Overall Grading Type	Pass / Fail
Assessment Methods	Coursework
Language of Course & Assessment	English
Structure of Programme	Full Time
Delivery Mode	Face-to-Face at ECI campus and/or Hybrid

## Equivalences

OTHM Level 4 Diploma in Business Management (EQF/MQF Level 5) represent practical knowledge, skills, capabilities and competences that are assessed in academic terms as being equivalent to Higher National Certificates (HNC) and Year 1 of a three-year UK University degree programme.

# OTHM L4 (MQF L5)

## Diploma in Business Management

### Course Structure

Unit Ref. No	Unit Title	RQF/MQF	UK Credit/ECTS	GLH	TQT
H/650/1099	Academic Writing and Research Skills	4/5	20/10	100	200
L/650/1145	Business Operations	4/5	20/10	100	200
M/650/1146	Communication in Business	4/5	20/10	100	200
R/650/1147	Finance and Accounting	4/5	20/10	100	200
T/650/1148	Leading and Managing Teams	4/5	20/10	100	200
Y/650/1149	Operating in a Global Context	4/5	20/10	100	200

### Assessment Procedure

All units within this qualification are internally assessed by the centre and externally verified by OTHM. The qualifications are criterion referenced, based on the achievement of all the specified learning outcomes. To achieve a 'pass' for a unit, learners must provide evidence to demonstrate that they have fulfilled all the learning outcomes and meet the standards specified by all assessment criteria.

### Entry Requirements

Candidates must hold/meet one or more of the criteria on the list below:

- NQF/QCF Level 3 Award or at the level of GCE/GCSE or equivalent.
- An equivalent professional qualification from a recognised institution.
- Mature students with a minimum of two years of relevant work experience may be considered.
- The provider will determine English Language ability if English is not your native language.
- IELTS 4.5 or equivalent qualification is preferred.
- This course is designed for learner's aged 19 and above.

### Progression

On passing the OTHM Level 4 Diploma in Business Management qualification (EQF/MQF Level 5) learner will be eligible to join OTHM Level 5 Diploma in Business Management qualification. Learners must pass all units to be eligible to join the Level 5 Diploma.

### Term Dates

January, April, July, October

**€150 Registration Fee and €500 Administration Fee**

**Maltese/EU National €4050 | Non-EU National €6050**

If you require further information, contact us on +356 20 330 135 or email us on info@eci.com.mt

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